



Agenda Item Details

Meeting	Sep 21, 2022 - City Commission Meeting
Category	8. CONSENT
Subject	8.12 Sunset Review of City Commission Policy 214- Self Insurance Policy --- James O. Cooke, IV, City Treasurer-Clerk
Access	Public
Type	Action (Consent)
Preferred Date	Sep 21, 2022
Absolute Date	Sep 21, 2022
Fiscal Impact	No
Budgeted	No
Recommended Action	Option 1: Approve the revisions to Commission Policy 214

Public Content

For more information, please contact: Gail Shuffler, Risk Management Administrator, 891-2117

Statement of Issue:

The City Commission has several policies in place concerning Risk Management and insurance. These policies are:

- CP200 Claims Settlement Policy
- CP214 Risk Management/Self-Insurance Policy
- CP216 Insurance Procurement Policy

Commission Policy 214 was last reviewed and approved in 2017. This policy is submitted for sunset review and extension as recommended by staff.

Supplemental Material/Issue Analysis

History/Facts & Issues

The City Commission has several policies in place concerning Risk Management and insurance. These policies are:

- CP 200 Claims Settlement Policy
- CP 214 Risk Management/Self-Insurance Policy
- CP 216 Insurance Procurement Policy

Commission Policy 214 addresses the coverage funding level and the calculation method of the City's Special Insurance Reserve (SIR) Fund. It also incorporates by reference to specific statute the City's liability limits under the Self-Insurance program. The city provides for payment of claims through an Internal Service Fund (ISF) allocated in the annual budget process. The City is self-insured for many types of liability claims and operates under the requirements of the Florida Sovereign Immunity Statute, §768.28.

This update revises the definition of an Official to add Inspector General to the City Auditor's title. The definition of Boards or Committee Member is expanded to include citizen members of certain independent Florida non-profit organizations whose express and sole purpose is to support the activities of City departments and are under the control of the City. This was done in response to

an inquiry from one of the boards and following a Florida Supreme Court decision that confirmed boards under the control of a government entity are entitled to sovereign immunity. The City's self-insurance program would not be available to a board whose purpose is not exclusive to the City. A definition for Damages has been added to distinguish them from Claim as a process and emphasize Damages as the amount sought by the claimant to resolve their complaint. The minimum funding level for the Special Insurance reserve account is increased to \$5,000,000. Lastly, the requirement for an Annual Report has been removed since that information is now provided in the Treasurer-Clerk's annual report. A separate report would be duplicative

Department(s) Review: The City Attorney's Office has reviewed and concurred with the recommended updates.

Options

1. Approve the revisions to Commission Policy 214
 - Pros: Reflects current practices; reauthorizes continued self-insurance program; clarifies coverages for City's boards, commissions and volunteers.
 - Cons: None
2. Provide staff direction

Attachments/References

Commission Policy 214 Draft_083022_for agenda.pdf (136 KB)